



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	2018-11-07 10:05 - School Board Operational Meeting
<b>AGENDA ITEM</b>	ITEMS
<b>CATEGORY</b>	EE. OFFICE OF STRATEGY & OPERATIONS
<b>DEPARTMENT</b>	Procurement & Warehousing Services

<b>Special Order Request</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Time</b>	
<b>Open Agenda</b>	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

**ITEM No.:**  
EE-22.

**TITLE:**  
Recommendation for Additional Spending Authority - 18-122R - Hydraulic Personnel Lift and Ancillary Equipment Inspection and Repair Services

**REQUESTED ACTION:**  
Approve the request for additional spending authority for the above Invitation to Bid (ITB). Contract Term: January 19, 2018 through January 18, 2019, 1 Year; User Department: Physical Plant Operations; Additional Requested Amount: \$20,000; New Award Amount: \$120,000; Awarded Vendor(s): Kelly Tractor Co.; Small/Minority/Women Business Enterprise Vendor(s): None.

**SUMMARY EXPLANATION AND BACKGROUND:**  
This bid is utilized by Physical Plant Operations (PPO) Department to procure annual inspection services for lifts and super straddles, and if necessary, repairs for this type of equipment.

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction   
 Goal 2: Continuous Improvement   
 Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The estimated financial impact to the District will be \$20,000. The contract award was for \$100,000. The request is to increase the spending authority by \$20,000, bringing the new contract value to \$120,000. The financial impact represents an estimated contract value; however the amount authorized will not exceed the contract award amount.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Approved ARF 12-5-2017 SBOM EE-9 (3) Financial Analysis Worksheet

**BOARD ACTION:**  
  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Sam Bays	Phone: 754-321-4600
Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**

Maurice L. Woods - Chief Strategy & Operations Officer

Signature  
  
Electronic Signature

Approved In Open Board Meeting On: \_\_\_\_\_

By: \_\_\_\_\_  
School Board Chair